

Laceyville Borough Council Meeting
Tuesday, September 2, 2025
342 Church St Laceyville, PA 18623

Meeting called to order at 7:00pm followed by the Pledge of Allegiance led by Council President, Kristy Fassett

Council: Kristy Fassett, Tari Trowbridge, ShellyAnn Shotwell, Phillip Brewer, Jaime Lopez & Jeffrey Shotwell

Others: Lisa Mapes, Secretary/Treasurer; Jaye Butler, Water Operator

Public: Warren Howler- Rocket Courier

Secretary Minutes from August 5, 2025, Council Meeting, were reviewed and approved, 1st Phillip Brewer, 2nd by ShellyAnn Shotwell, with no changes recommended.

Treasurer's Report

1. Lisa provided a summary of all bank accounts through August 31, 2025.
2. Total of all General Borough checking account balance \$60,453
3. Water Company checking balance as of meeting was \$645. \$30,000 was transferred from Boro Gas Royalty Account to Water Company checking on 8/13/2025. As of meeting there are approximately \$43,000 in invoices to be paid for Water Company.

Motion to approve the Treasurer's report as presented, made by Tari Trowbridge, 2nd Phillip Brewer.

Visitors

1. Phil Wurzler provided details of the large leak that was found near his property on Second Street. Mr. Wurzler recognized Dave Brown and his crew for the excellent job they did repairing the leak. Jaye suspects that this leak had been going on for a while.

Water

1. Lower Well: Testing has been returned but still have 7-8 more tests to run.
2. Upper Well: Tests were sent out to Microbac instead of Kirby.
3. There is a possibility to blend the lower well with upper well on emergency permit. Engineer from DEP listed 10 items that need to be completed for testing
4. Jaye Butler, Water Operator, provided an update on water items:
 - The Sewer shutoffs were all posted and there are a couple customers that may need shut off
 - He is in the process of reading meters
 - DEP Inspection was completed on August 6, 2025, and everything went well.
5. Funding:
 - Kristy is working on funding opportunities and reported there are many opportunities for next year.
 - Larson will assist with looking for grants to cover engineering work between now and November.
 - Kristy will discuss with Katie Smith, at Northern Tier Regional Planning, about assistance with grant writing.
 - Community Bank provided a line of credit for one year at rate of 5.3% interest. Lisa will contact Community Bank about possibility of a revolving line of credit.
 - PennVest is an option but cannot be used on current project, it can only be used for projects not yet started.
6. Water Tanker: Still available at Borough lot and will need to be until boil advisory is lifted. New trailer is delivered every 3-4 weeks

Streets

1. Lights –Ashley McClain looked at the lights near Post Office & Sheldon's Funeral Home. There is a bad coil in the system of the lights, and the part will take a couple of days to come in.
2. Dave Brown Hauling will be filling the holes on Main Street where water leaks were fixed.

Mayor's Report

None

Community Events

1. Halloween Event Saturday, October 25, 2025 – Shelly is working on this
2. Christmas Vendor Event, Saturday, December 13, 2025 – Shelly working on forms for event

Parks

1. Tari, Jeff, Shelly, & Jaime worked with others to spread the mulch at playground. Dave Brown Hauling will work to spread the rest of the mulch and trim weeds along the walkway.
2. Tony DeRemer will be putting up swings.

Correspondence

None

Old Business

None

New Business

1. Snow Removal Bids – Lisa will send ad to Rocket for 2 weeks and bids Due by Oct 6.
2. 2026 Budget: Lisa & Kristy will work on draft for review at the October meeting
3. Water Rates: Rates will need to be raised. Lisa & Kristy will prepare scenarios for increase. Some options discussed were a flat fee or a percentage increase

Motion to Adjourn at 8:14pm was made by Phillip Brewer, 2nd by ShellyAnn Shotwell
Next meeting, Tuesday, October 7, 2025, at the Borough office, 342 Church Street Laceyville, PA 18623.
Minutes recorded by Secretary, Lisa Mapes