

Laceyville Borough Council Meeting

Tuesday, November 5, 2024

342 Church St Laceyville, PA 18623

Meeting called to order at 7:00pm followed by the Pledge of Allegiance led by Council President, Kristy Fassett

Council: Kristy Fassett, Tari Trowbridge, ShellyAnn Shotwell, Phillip Brewer, Jaime Lopez, Jeffrey Shotwell

Others: Lisa Mapes, Secretary/Treasurer; Jaye Butler, Water Operator

Public: Warren Howler- Rocket Courier

Secretary Minutes from the October 1, 2024, Council Meeting, were reviewed and approved, 1st ShellyAnn Shotwell, 2nd by Jaime Lopez, with no changes recommended.

Treasurer's Report

1. Lisa reviewed the Summary of Account balances as of October 31, 2024.

Motion to approve the Treasurer's report as presented, made by Tari Trowbridge, 2nd by Phillip Brewer

Community Events

1. Recap of Witch's Tea Event. Shelly shared that the event went well and 27 people attend.
2. Christmas Event. Scheduled for December 14, 2024. Shelly is working on getting bands to participate in the Santa parade. There will be no parking on main street during the event.

Water

Jaye reported the following:

1. Samples have been coming back good.
2. He continues to do the flushing at the ends of lines when he can.
3. Has a couple more flushing hydrants to put in at some of the dead ends.
4. The area is almost in a drought watch.
5. Has quotes for meters/parts for the ARPA money, but not purchasing until the reservoir is repaired.
6. Contacted Aqueous and looking to get plugs for the reservoir.
7. Line survey was submitted on time
8. Water company is required to provide written notification for lead pipes, galvanized pipes and any materials that are unknown. There are 52 letters that need to be sent out for unknowns materials and 1 for galvanized by November 15, 2024, to stay in compliance.
9. Reservoir repairs have started but need to change direction on how to repair.
10. Meter readings/billing will be completed near middle to end of November.

Streets

1. Snowbids for 2024-2025. The only bid received was from D.R. Brown's Hauling. Cost of snow maintenance provided in bid: \$100 per hour, \$130 per ton for salt, and \$100 per ton for cinders. D.R. Brown has all the required equipment to properly manage the Borough's snowcare needs.

Motion to accept the snow bid from D.R. Brown's Hauling for the 2024-2025 service period was made by Jaime Lopez, 2nd by Phillip Brewer.

2. D.R. Brown will be cleaning the storm drains to prepare for winter and will also be trimming trees along Main Street to keep them maintained before Spring.
3. Water is now coming through the drain by Laceyville Lumber, but there could still be a problem. If need to work on this again may need to dig up the street to deal with it.
4. Thor Trowbridge will work with Dave Brown to get the trash cans moved from Main Street. Borough will get barrels or drums for garbage at Borough sponsored events.
5. Jeff will look at the electric box that will be needed for the Christmas Tree.

6. Shelly will contact Dave Brown about assisting with putting up the Holiday flags on Main Street.

Mayor's Report

1. Nothing to Report

Sewer Update

1. There were 21 names, provided by Sewer Authority on their shut off list, which were reviewed and signed by Kristy Fassett. The date of the shut off notices will be November 19, 2024.

Parks

1. Kristy is waiting for a price on the millings for use at Donovan Park.
2. Shelly recommends getting some mulch for the playground area.
3. Discussed possibility of putting up a sign for better directions to Donovan Park.

Correspondence

1. Thank you letter from Wyoming County Health Foundation for the \$333.67 that was given for the EMS Staffing Project.
2. The Pennsylvania Broadband Development Authority has created the Broadband Ready Communities Program. Looking to see how many municipalities need better internet and establish if Wyoming County can get grant money to assist with providing the better service.
3. Renewal for bond for Lisa Mapes - \$500.00
4. Griffin Pond Animal Shelter – Request for donation. Decided not at this time.
5. PSAB – Training Subscription and Membership Dues. All agreed to renew both.
6. Community Bank CD renewed 10/11/2024 for 9 months at rate of 4.000%. Maturity date is 7/11/2025.
7. Joseph P. Lehman agreement and request for updated information. All agreed to proceed with Joseph P. Lehman again. The agreement was signed by Kristy Fassett and Lisa will complete the information requested and return the form.
8. Agreement from Sekula Environmental Services for 2025. No change in rates from last year. Signed b Kristy Fassett and Lisa will return by email.
9. Tom Comstock Property – Kristy is waiting on an appraiser for the property.
10. Council Member Terms: Jaime Lopez, ShellyAnn Shotwell, & Phillip Brewer will be up for re-election in November 2025.

Old Business

New Business

1. December 2024, Borough Office hours will be changed from Wednesdays 4:30-7:00pm to Mondays, 4:30-7:00pm.
2. Proposed 2025 Budget. Kristy will contact Meshoppen Ambulance about the contract for the exact amount. Decrease snow removal from \$5,000 to \$3,000. Decrease Loan Repayment from \$25,000 to \$15,000. Water Company – proposed 4% increase in Water Operator Salary.

Motion to Adjourn at 8:41pm was made by Tari Trowbridge, 2nd by ShellyAnn Shotwell.

Next meeting, Tuesday, December 3, 2024, at the Borough office, 342 Church Street Laceyville, PA 18623.

Minutes recorded by Secretary, Lisa Mapes