

Laceyville Borough Council Meeting  
Tuesday, August 1, 2023  
342 Church St Laceyville, PA 18623

Meeting called to order at 7:04pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Tari Trowbridge, Jaime Lopez, Jeff Shotwell, ShellyAnn Shotwell, Lisa Mapes, Jaye Butler, Warren Howler & Philip Brewer

**Secretary Minutes** from the July 5, 2023, meeting were reviewed and approved, 1<sup>st</sup> Tari Trowbridge, 2<sup>nd</sup> Jaime Lopez, with no changes recommended.

### **Treasurer's Report**

1. July 2023 financials were provided for review.  
Motion to approve the Treasurer's Report as presented made by Tari Trowbridge, 2<sup>nd</sup> Jaime Lopez
2. Lisa Mapes had provided explanation of the elevated employer payroll expense in the Treasurer's report.

### **New Business**

1. Resignation of Council Member, Mary Robinson, effective immediately.  
Motion to approve the resignation of Mary Robinson by Jaime Lopez, 2<sup>n</sup> Tari Trowbridge
2. Appointment of new Vice President  
Motion to appoint Jaime Lopez as Vice President made by Tari Trowbridge. 2<sup>n</sup> by Kristy Fassett. All in favor and motion carried unanimously.
3. Vacant seats for Council  
Philip Brewer has offered to take one of the vacant seats on Council. Philip would be appointed for the remainder of 2023, placed on the ballot for a 2-year term next year, and then will be eligible for a 4-year term.  
Motion by Jaime Lopez to appoint Philip Brewer as Council Member, 2<sup>n</sup> Tari Trowbridge. All in favor and motion carried unanimously.  
There was nomination made, by Tari Trowbridge, for the other Council Member seat, with nomination of ShellyAnn Shotwell to fill this vacancy. 2<sup>nd</sup> by Jaime Lopez. All in favor and motion carried unanimously.  
Swearing in of Philip Brewer and ShellyAnn Shotwell with reading of the oaths by Mayor, Jeff Shotwell.

### **Community Events**

1. Community Yard Sale event. Kristy reported that this event went well, and the map looked good. Next year will put date of the event on the map and put the date out sooner for more participation.
2. Holiday Events.  
Halloween event will be October 28, 2023. Kristy will order trophies and other supplies. ShellyAnn will start advertising for this event in September.  
Christmas event will be December 2, 2023. Continued discussion of tents and where to place them for this event. Discussed using other areas, such as former Eb's Market building (Santa?). Advertising for this event will begin soon.

### **Mayor's Report**

1. Jeff asked if there are other options for trash pickup for the town garbage cans. Kristy is contacting other businesses for commercial pickup pricing.
2. Jeff reported that the speed sign is up and running and the area around it has been trimmed.
3. The pavilion at Donovan Park is 80% done. Jeff stated that the roof will be put on August 12.
4. The area for the concrete at Donovan Park will need to be site ready. Kristy will ask Dave Brown if he will assist with getting the area ready.

5. Dave Brown completed the project of the alleyway behind the businesses. The area was also opened up to accommodate more parking.
6. Disabled vehicle by the Firehall. Jaime will continue attempt to obtain address for the owner and then send to Kristy for letter to be sent to Police using words provided by Solicitor.
7. Christmas Lights and Holiday flags are down. Jeff reported that Christmas lights need to be replaced. There are 3 flags that need to be replaced. ShellyAnn will get the other flags to Jeanne DeRemer for cleaning. Jeff will make sure the Holiday lights and winter flags are put back up in November and taken down in February.

## Water

1. Jaye took bacteria samples, and all results are negative.
2. Tree down at the reservoir. Jaye reported that Dave Brown cleaned it up and replaced a pole.
3. Jaye provided reports from Tom Sekula of Sekula Environmental Services. Jaye had Tom came to check out the water on Franklin Street.

Summary of the Report:

-This line is a dead end and water is lying stagnant

-made adjustments to the chemicals to help with the odor

Jaye's proposal is to put a flushing line at end of Franklin Street. Dave Brown provided an estimate of \$1,250 to dig up and get access to the line.

Jaye feels this is the only way to correct the issue. Jaye stated that a hydrant has already been purchased and once it is put in it can be flushed more regularly and provide another access point for testing, etc.

Tom Sekula will continue to monitor the situation at Franklin Street with Jaye.

4. Pipe Audit. Jaye reported that next year he will need to complete a pipe audit, which will require review of every pipe that goes into every house.
5. Hydrant Flushing. Jay will be flushing hydrants week of August 7-11, Monday – Friday from 2:00-5:00pm. People may see cloudy water but should just run water for a while to clear out. This information will be in the paper for notification to Borough Residents.

## Streets

1. See above in Mayor's report.

## Parks

1. Pavilion update – see details in Mayor's Report
2. Concrete. Kristy will find out everything that needs to be prepped before delivery. Consider delivery around 3<sup>rd</sup> week of August after roof on pavilion is done.

## Correspondence

Nothing to report.

## Old Business

1. Lisa deposited the ARPA funds of \$4,168 into the ARPA account. The decision was made to leave funds in this account for payment towards pavilion/park project. Kristy will find out how the grant is going that was submitted for the park project.
2. Community Bank. The following accounts will be converted to Money Market Accounts (last four digits: Municipal Waterwork#7375, Street Maintenance#8584, Royalty Savings#08685, General Savings#1762.
3. CD Options. Lisa will follow up with Community Bank and send to Tari for review before next meeting.
4. Kristy is working on eliminating Verizon service to obtain internet and phone from BlueRidge. Will use only one phone number after transition: 570-721-3955. Kristy will communicate when old phone number is cancelled.

Motion to Adjourn at 8:29pm made by Jaime Lopez, 2<sup>nd</sup> by Philip Brewer

Next meeting Tuesday, September 5, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes