

Laceyville Borough Council Meeting
Tuesday, February 4, 2025
342 Church St Laceyville, PA 18623

Meeting called to order at 7:00pm followed by the Pledge of Allegiance led by Council President, Kristy Fassett

Council: Kristy Fassett, ShellyAnn Shotwell, Phillip Brewer, Jaime Lopez, Jeffrey Shotwell

Council attendance via Zoom: Tari Trowbridge

Others: Lisa Mapes, Secretary/Treasurer; Jaye Butler, Water Operator

Public: Warren Howler, Rocket Courier

Secretary Minutes from January 7, 2025, Council Meeting, were reviewed and approved, 1st Phillip Brewer, 2nd by ShellyAnn Shotwell, with no changes recommended.

Treasurer's Report

1. Lisa provided a summary of all bank accounts through January 31, 2025.
2. Loan Payoff – January 10, 2025, \$7,441.94 was transferred from Gas Lease Royalty Account to paying loan at Community Bank to payoff of the loan. Total interest that was paid on the loan was \$7,651.57.

Motion to approve the Treasurer's report as presented, made by Tari Trowbridge, 2nd by Phillip Brewer.

Water

Jaye Butler reported the following:

1. Replaced the motor, well pump, and feed pipe at reservoir. Cresswell Drilling Co assisted with repairs and cost was \$17,155.76. Reservoir level is steady, but is still low, and need to watch the amount of water usage
2. Starter motor needs to be replaced. Cost will be \$925.

Motion to purchase new starter motor for \$925, made by Jaime Lopez, 2nd by Phillip Brewer.

3. Water tanker from Vogel Sunnyside Farm LLC is available at Borough Office parking lot to Borough Residents. Residents can obtain clean drinking water while repairs are being completed. Cost is \$200/day for the tanker. The tanker will remain until all repairs have been completed.
4. Jaye has been making several phone calls to PA One Call with line breaks caused by companies putting in fiber optic lines. Installation of fiber optic lines is what caused the Second Street break.
5. Meter Readings/Billings will be completed mid to late February.
6. Kristy has prepared a message to be sent by robo call and Facebook message regarding the repairs that are needed on Second Street.
7. The line tracer has been ordered.
8. Lower Well – discussed bringing on the other water well. If run both water wells, the Borough could handle water issues much easier. If set up properly, both pumps would not run simultaneously, they would be set up on a cycle. Will need testing done on the other well. Larson Design Group can be contacted, which has drawn up the plans previously for an elevated water tank. This could possibly be completed in summer 2026.

Motion to start the process with Larson Design Group to bring on the lower water well, made by Phillip Brewer, 2nd by Jaime Lopez.

9. Kristy recommends using funds from Impact Fee Account for payment of the large invoice from Cresswell Drilling Co for well pump repairs, and also for replacement of the starter motor.

Motion to transfer funds from Impact Fee Account to Water Company to pay Cresswell Drilling Co invoice and also for purchase the starter motor, as approved, made by Phillip Brewer, 2nd by Jaime Lopez.

10. Summary of Water current projects: 1. Pump replaced 2. Second Street repair will be completed February 5 3. Lacey Street Repair will be fixed soon

Streets

1. Christmas lights have been taken down.
2. Trash Cans – Kristy will call Duane Shrimp to see if he has interest in emptying the cans and replacing the bags every other week for \$50 per month.
3. Light box on pole - Phil will follow up with Ashley McClain about fixing the bad outlet.

Mayor's Report

Nothing to Report

Sewer Update

1. Received Shut Off List with 17 names. Kristy Fassett reviewed and approved the list. Because of the required water repair work, letters to be placed on the doors February 21, 2025.

Parks

1. Discussed if an activity is held at Donovan Park involving alcohol. Kristy will check with surrounding areas that have held similar events and how these were handled.

Community Events

1. Easter Egg Hunt- Scheduled for April 12 with rain date of April 19. Shelly will be asking businesses for donations. Goodwill Fire Company may be having breakfast with bunny.

Correspondence

1. Lisa reminded all Council Members of the Annual Ethics that need to be completed and individually submitted to the Ethic Office, by mail or online.

New Business

1. Annual Resolution to appoint independent auditors.

Motion to accept resolution to appoint Hallock & Shannon as auditors for 2024 financials, made by Jaime Lopez, 2nd by ShellyAnn Shotwell.

2. Resolution to obtain designation from PA Broadband Development Authority as Broadband Ready Community. And designate a contact person.

Motion to sign the resolution from Wyoming County Commissions for Laceyville Borough to be a Broadband Ready Community, and furthermore to designate, Jeffrey Shotwell, as broadband contact person, made by Jaime Lopez, 2nd by ShellyAnn Shotwell.

Old Business

1. Borough Office Heat- Jeff reported that the electric baseboard heaters have been put in the borough office. There are thermostats built into heaters. When the weather gets warm there are options for air conditioning in the office that can be discussed at that time.

Motion to Adjourn at 8:16pm was made by Phillip Brewer, 2nd by ShellyAnn Shotwell.

Next meeting, Tuesday, March 4, 2025, at the Borough office, 342 Church Street Laceyville, PA 18623.

Minutes recorded by Secretary, Lisa Mapes