

Laceyville Borough Council Meeting
Tuesday, April 1, 2025
342 Church St Laceyville, PA 18623

Meeting called to order at 7:00pm followed by the Pledge of Allegiance led by Council President, Kristy Fassett

Council: Kristy Fassett, Tari Trowbridge, ShellyAnn Shotwell, Phillip Brewer, Jeffrey Shotwell

Others: Lisa Mapes, Secretary/Treasurer; Jaye Butler, Water Operator

Public: Warren Howler- Rocket Courier, Joshua King-JHA Company, Jaime Lopez & Athony DeRemer

Secretary Minutes from March 4, 2025, Council Meeting, were reviewed and approved, 1st Shelly Shotwell, 2nd by Phillip Brewer, with no changes recommended.

Treasurer's Report

1. Lisa provided a summary of all bank accounts through March 31, 2025.
2. A copy of the 2024 Audited Financials was provided for review. Some highlights from the audited financials: 1. Laceyville Borough \$154,000 revenue and \$165,958 Expenses = \$11,716 spent more than brought in. 2. Spent \$1,311 more in Liquid fuels/Highway than received 3. Water company spent \$31,089 more than brought in. Water rates were increased in 2024, discussed raising rate again due to water upgrades/repairs.

Motion to approve the Treasurer's report as presented, made by Tari Trowbridge, 2nd by ShellyAnn Shotwell.

Agenda Amendment-Resolution 2025-04

Kristy Fassett requested a motion for amendment of the agenda to include Resolution for appointment of Jaime Lopez as Councilman in the vacant seat and to take any comments.

Motion made by Tari Trowbridge to amend the agenda to include Resolution to appoint Jaime Lopez as Councilman, 2nd by Phillip Brewer.

1. Tari Trowbridge expressed her frustration with Wyoming County Election Board.
2. Resolution 2025-04 can be enacted tonight, Jaime Lopez would serve April 1, 2025, through the end of 2025 to next service term on January 5, 2026. There will be a 4-year term on the ballot, if choose to do a write in for the November 2025 election, would serve the 4 year term.

Motion to accept Resolution 2025-04 to appoint Jaime Lopez as Councilman from April 1, 2025, to end of the year 2025 made by Phillip Brewer, 2nd by ShellyAnn Shotwell.

Motion to appoint Jaime Lopez as Vice President made by Tari Trowbridge, 2nd by Phillip Brewer.

Water

Jaye Butler, Water Operator, reported the following:

1. Water samples are testing perfect or near perfect.
2. Creswell Drilling Co installed the new pump starter switch.
3. The trees have been cleared out around the powerline area.
4. The meter shed needs a new roof. Jeff Shotwell will help with these repairs.
5. Creswell Drilling Co will research option of lowering the pump.
6. The frost free hydrant at reservoir road will need to be dug up and replaced.
7. Water level in the reservoir is good and pump is shutting off when needed.
8. Water has been the best quality since it has been in awhile.
9. 239 Church Street (Old Bait Shop) has been repaired. There is a hole in the line from well head to pump and will need to be replaced. Council discussed whether the owner of this property can be billed for the repair, since there was no heat at the property when the pipe leak occurred. Kristy will

review the water ordinance to confirm if Water Company can recover repair costs from property owner.

- Discussed that many properties within Laceyville Borough do not have water shut offs.
 - Kristy emphasized the need to set up workshops to discuss the water projects that require attention.
 - Joshua King, from JHA Company, spoke to Council. The company is located in Montrose and provides engineering, survey & architecture services. JHA Company is aware of the issues that Laceyville Borough is having and would like to see how they can help. The ideas discussed to improve water services were:
 1. Bring the 2nd well back online and tie the 2 wells together so the pumps alternate.
 2. Install an above ground storage tank- about 150 thousand gallons and 31ft in diameter
 3. Assist with grants to replace galvanized pipes throughout the Borough and prevent water leaks.
 - Kristy will notify Joshua King when the water workshops are scheduled, to further discuss the projects.
- Joshua King requested copies of any existing plans that Laceyville Water Company currently has, such as line maps, any information about the current system, etc.
- Phil will contact Mike Maribell about grant writing.

Streets

1. Lights & Light box on pole - Phil reported that Ashley McClain has not started the outlet repair on the pole and he is unsure if the two street lights have been fixed.
2. Grate collapsed in street by “Old Discount Store” and, due to safety concerns, this was repaired by D.R. Brown Hauling.
3. Trash Cans – Trash is getting emptied regularly by Duane Shrimp and Main Street looks much better. Anthony DeRemer agreed with this statement. Is there more clean up that can be done by Duane Shrimp, such as working on flower beds, sweeping streets, etc? Is there a fund that was setup by the Uncle of Robbie Wiles, with intended use to keep streets beautified? Kristy will contact the Uncle regarding such an account.

Mayor’s Report

1. Jeff will be replacing the roof on the shed by the well.
2. Jeff is waiting on a quote on the poles needed for the wires lying down by the pump.
3. Signs – in April the Laceyville Borough sign coming from Black Walnut will be re-shingled and restored and the sign coming into town will also be restored.

Sewer Update

Nothing to Report

Community Events

1. Easter Egg Hunt- Flyers have been distributed around the community. Shelly will have 4 trash cans filled with eggs and 20 donated baskets. Kristy will confirm the hot dogs and hamburgers, which will be available for purchase.

Parks

1. Lisa reminded that the pavilion at Donovan Park has been reserved for a private event on April 13.
2. Kristy will get a quote on mulch for the playground.
3. The area near the river will need to be cleaned out for kayakers
4. Anthony DeRemer shared that the swings at Donovan Park need to be updated. Anthony would be willing to donate towards the purchase of new swings.

Correspondence

1. PennDOT letter about Laceyville Borough Sign – Received a letter as reminder that the requests by PennDOT need to be met to keep the Laceyville Borough sign at the location along Route 6. Kristy is

waiting for some questions to be answered by PennDOT and then will give the required form to the landowner for signature.

2. Motion made by ShellyAnn Shotwell to approve Kenneth Johnson as the TCC Voting Delegate on behalf of Laceyville Borough, 2nd by Phillip Brewer.
3. Windows 10 – Notification that Windows 10 will no longer be supported in October 2025. Lisa contacted Josh Fry at Force N Technologies, and he does not feel there will be any issues for Laceyville Borough to stay on Windows 10 after October 2025. Will still be able to use the computer as normal and all software will function on it for quite a while. Josh recommends to allow in the budget for a new computer in 2027.

New Business

1. Change in Office Hours – Office will be closed on Wednesday April 30, instead office hours will be Monday, April 28 4:30-7:00

Old Business

1. Lawn Mowing bids - Notice from post office of a certified mailing of a bid, which was not picked up before meeting.

Motion to table voting on bids for mowing to May meeting by Jaime Lopez, 2nd by ShellyAnn Shotwell.

Motion to Adjourn at 8:20pm was made by Phillip Brewer, 2nd by Jaime Lopez.

Next meeting, Tuesday, May 6, 2025, at the Borough office, 342 Church Street Laceyville, PA 18623.

Minutes recorded by Secretary, Lisa Mapes